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| trans_logo_rotate | **Faculty and Staff In-Service**  **01/02/2007**  **8:00 am – 10:30 am**  **Lecture Hall** | |
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|  | **Agenda topics** | |
|  | Continental Breakfast  President's Welcome  Concurrent Employment | **8:00 am – 8:30 am**  **8:30 am – 9:30 am**  Dr. Dusty Johnston  Libby Cone |
|  | Finance and Operations Update   * Budgeting Process | Tina Wheelis |
|  | Student Services Update | Ron Helm |
|  | IT Update  BREAK | Scott Pinkston  **15 min BREAK**  **9:45 am – 10:30 am (Faculty Only)** |
|  | New Student Orientation  Academic Update   * Importance of class rosters * Professional Reviews * Fall Task Force recommendations * New Division Chair Responsibilities | Zeda Wilkerson  Dr. Mike DeLong |
| trans_logo_rotate | **Faculty In-Service Week**  **May 7 – 10, 2007** | |
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|  | **Agenda topics Day Time** | |
|  | Ozarka College Update May 7, 2007  Dr. Dusty Johnston  On-Line Training May 7, 2007  Judy Cannady | **11:00 am – 12:00 am**  Lecture Hall  **1:30 pm – 3:30 pm**  H101 |
|  | Division Meetings May 8, 2007  Individual Divisions  Business (H112)  Arts and Humanities (M215)  Allied Health (AH 504)  Math, Science, and Ed (C115)  Division Chair Meeting May 9, 2007  Dr. Mike DeLong  myOzarka Roundtable May 9, 2007  Scott Pinkston | **9:00 am – 12:00 pm**  **9:00 am – 12:00 pm**  **Time to be Determined**  **Time to be Determined**  **9:00 am – 10:00 am**  Conference Room  **1:00 pm – 2:00 pm**  Small Conference Room |
|  | IT Update May 10, 2007  Scott Pinkston  Graduation May 10, 2007 | **10:30 am – 11:30 am**  C106  **7:00 pm – 8:30 pm** |



**Fall 2007**

**Adjunct Faculty In-Service Agenda**

**August 16**

**5:00 – 6:30 pm**

**Lecture Hall**

* + - **Welcome and Ozarka Update Dr. Johnston**
    - **Academic Update Dr. DeLong**
    - **Questions**
    - **Adjourn to Division Meetings**

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| trans_logo_rotate | **Faculty and Staff In-Service**  **01/02/2008**  **8:00 am – 10:30 am**  **Lecture Hall** | |
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|  | **Agenda topics** | |
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|  | Student Services Update | Ron Helm |
|  | IT Update  BREAK | Scott Pinkston  **15 min BREAK**  **9:45 am – 10:30 am (Faculty Only)** |
|  | New Student Orientation  Academic Update   * Importance of class rosters * Professional Reviews * Fall Task Force recommendations * New Division Chair Responsibilities | Zeda Wilkerson  Dr. Mike DeLong |

* Welcome-Dr. Richard Dawe
* Adjunct Instructor Responsibilities-Dr. Mike Delong
  + Assessment
  + Attendance
  + Grade Posting
  + Academic Calendar
  + Syllabi Revisions/Posting
  + Mileage Reimbursement
* MyOzarka Training/Updates-Scott Pinkston
* Divisional Meetings
  + Math, Science, & Education – Lecture Hall
  + Arts and Humanities – C 106
  + Business & Technology – C 115
  + Nursing & Allied Health – C 116

## AGENDA

### August 11, 2009

### 10:00-12:00pm

### 4:30-6:30pm

### Ozarka College

**John E. Miller Complex**

**Lecture Hall**

# Ozarka College

# Fall 2009-Adjunct Faculty Orientation

**\*\*\*Instructors teaching the following courses will need to meet with the Developmental Education Coordinator in the Lecture Hall for approximately 30 minutes following the scheduled meetings:**

Reading Improvement, Beginning Writing, Practical Writing, Fundamentals of Arithmetic, Fundamentals of Algebra and Intermediate Algebra